WePlaySmart® Quick Start Guide

hatch®

1 Gather This Information:

- Wi-Fi network name and your Wi-Fi password.
- Class roster, including the names and birth dates of the children in your class.
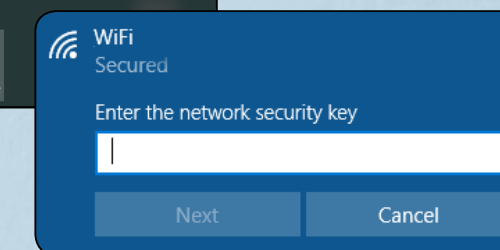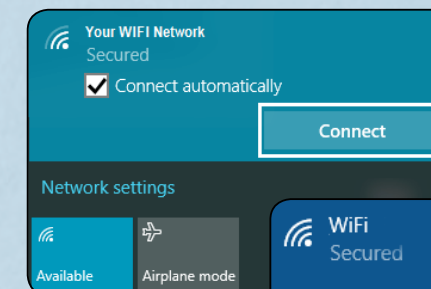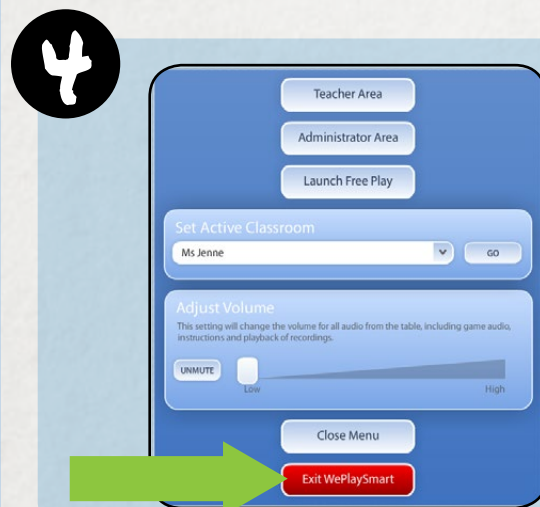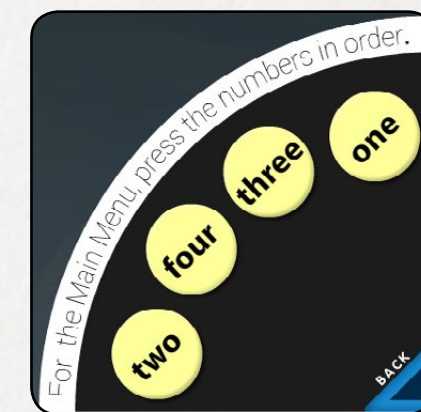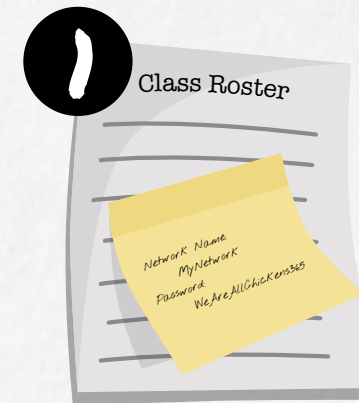
2 Power On

- Press the power button once to power on. Wait for a few moments.
- The WePlaySmart software will open automatically to the introduction screen.

3 Use the Main Menu

- To connect to Wi-Fi, you will need to exit the software briefly.
- To access the **Main Menu**, press and hold two fingers in the blue triangle (the Login Corner), until the numbered buttons appear.
- Press the numbers in order and the Main Menu will appear.

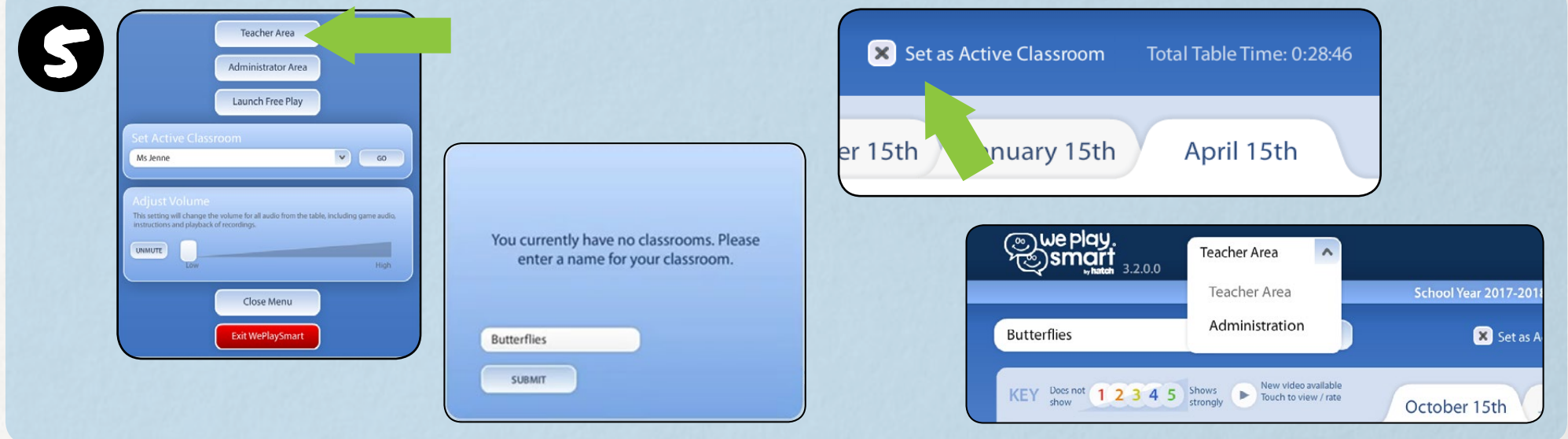## 4 Exit to the Desktop and Connect to Wi-Fi

- Press **Exit WePlaySmart** in the Main Menu and the WPS desktop will appear.
- In the bottom-right corner of the screen, you will find the Wi-Fi icon.
- Click the Wi-Fi icon, then select your network name.
- Press **Connect** and enter your password.
- Once you have connected, double-tap the WePlaySmart icon (towards the center of the desktop) to reopen the games.
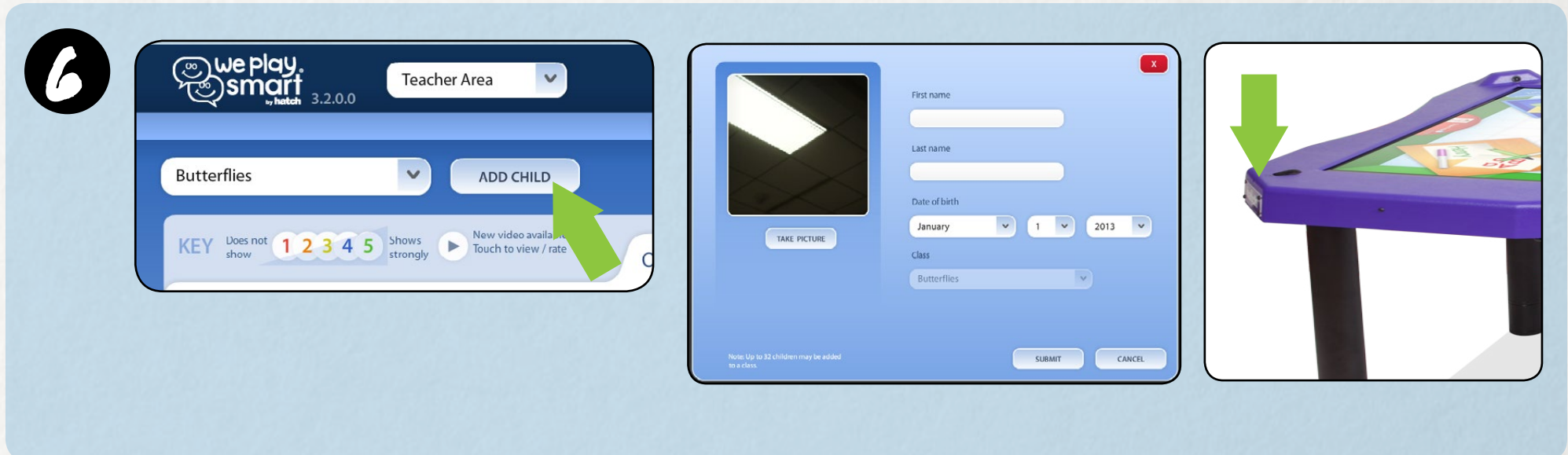
5 Create Your Class(es)

- As the games reopen, a prompt will ask you to add a classroom.
- Use the **Login Corner** to enter the **Main Menu**.
- Press the button labeled **Teacher Area**.
- A popup will ask you to name your classroom.
- Type your classroom name, then select **Submit**.
- You should see an "X" in the box near the words "Set as Active Classroom."
- To add more classes (up to 4), use the Teacher Area dropdown menu, select **Administration**, and when prompted, enter the password: **h@tch**

6 Add Children and Play!

- Press the **Add Child** button on the Overview.
- An **Add Child** window will open.
- Enter child details and take a photo using the built-in camera located on the outer edge of the corner that is near the power button.
- Remember to select **Submit** to save your changes.
- If you wish to enter details when children are not present, take a "placeholder" photo, then return later to add a real photo by selecting the child's name.
- When you have finished adding children, press the red "X" in the top-right corner. Then press **Close Menu** to begin playing the games with your new Classroom.

BEYOND SETUP

Classroom Technology Tips

- Invite four children to play at once.
- Encourage children to work together, listening and interacting with one another.
- Adjust the volume on the table using either the **Main Menu** or the keyboard.
- Clean the table surface using the cleaning kit.
- Avoid resting objects on the screen.
- A headset is provided for reviewing videos quietly.

See Child Videos and Reports!

- To view your WePlaySmart videos, visit the Teacher Area often and use the key to rate and review each video.

Free Online Courses

- Need a bit more guidance? Hatch's **Learning Management System** (LMS) offers courses with completion certificates, reference materials, and contact forms to build your savvy and answer your stickiest questions. Visit: LMS.HatchEarlyLearning.com